

SESSION ANNUAL STATISTICAL REPORT FOR THE YEAR 2018

This is designed to guide you through the statistical information that you must provide to the presbytery.

In accordance with G-3.0202f, churches must provide statistical information to the presbytery, presbyteries submit completed reports in accordance with General Assembly mandates. The Office of the General Assembly gathers the various PC(USA) presbytery reports to become the "OGA Statistics" that appear annually in the General Assembly Minutes, Part II, Statistics.

PLEASE NOTE: The session needs to approve the report as early as possible after December 31, 2018. This is a session report and DOES NOT require approval at a congregational meeting.

Contact your presbytery regarding the following questions:

1. When is the deadline?
2. Oops, I hit the 'Submit' button and I have not entered data?
3. I've submitted my statistics and need to make a correction.

Questions such as:

1. Can I access the program/print reports after I've submitted?
2. Do I need to enter everything at one time?
3. How do I print my report or a previous year report?

Answers to these and other Frequently Asked Questions can be found here:

<http://oga.pcusa.org/section/churchwide-ministries/stats/statistical-reporting-faq>

Membership Statistics

Beginning membership shows your church's active membership as of December 31 of last year (G-1.0402). This is the official membership figure that appeared in the *2017 Minutes of the General Assembly, Part II, Statistics*. This figure cannot be changed. If the actual membership as of 1/1/2018 is different than the displayed figure, enter a "New Starting Membership" to correct your beginning balance.

Beginning Membership

New Starting Membership

Gains

Enter the number of persons received in 2018 into active membership by certificate of transfer from other churches (G-1.030b).

Certificate Gains

Enter the number of persons age 17 or younger received in 2018 through Profession of faith.

Youth Professions of Faith

Enter the number of members received in 2018 through the (first-time) profession of faith (18 or older), or reaffirmation (G-1.0303a & c).

Professions of Faith and Reaffirmations

Total Gains

Losses

Enter the number of persons dismissed in 2018 to other churches for whom certificates of transfer have been issued (G-3.0204).

Certificate Losses

Enter the number deleted from the roll in 2018 because of death. (G-3.0204a).

Deaths

Enter all other reductions (G-3.0204a) in 2018, reasons including persons temporarily excluded or removed from active membership (D-10.0300).

Deleted from the Roll for any Other Reason

Total Losses

Beginning Membership (or New Starting Membership, if corrected), plus Total Gains, then subtract Total Losses. This figure should equal the number of persons that appear on the active member roll. (This is the figure presbytery per capita is based on.)

Ending Active Membership as of 12/31/2018

Enter the number of females included in your total ending active membership.

Female Members

The ending active membership does not automatically calculate. The page must balance in order for changes to save.

Congregational Life

Baptisms

Enter the number of infants and children presented for Baptism by parent(s) or others in 2018.	Presented by Others	<input style="width: 90%;" type="text"/>
Enter the number of persons who presented themselves for Baptism in 2018 at the time of their confirmation.	At Confirmation	<input style="width: 90%;" type="text"/>
Enter the number of all others who presented themselves for Baptism in 2018.	All Other	<input style="width: 90%;" type="text"/>

Enter the weekly average of all regularly-scheduled worship services.	Average Weekly Worship Attendance	<input style="width: 90%;" type="text"/>
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Persons who are not members of the Presbyterian Church (U.S.A) who participate in the life and worship of this congregation.	Friends of the Congregation	<input style="width: 90%;" type="text"/>
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Enter the number of ruling elders serving on session as of 12/31/2018.	Number of Ruling Elders on Session	<input style="width: 90%;" type="text"/>
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	Do you have deacons?	<input style="width: 90%;" type="text"/>
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Age Distribution of Members

Enter the number of active members in each category. This figure needs to be equal to or less than Ending Active Membership.	25 and Under	<input style="width: 90%;" type="text"/>
	26 - 40	<input style="width: 90%;" type="text"/>
	41 - 55	<input style="width: 90%;" type="text"/>
	56 - 70	<input style="width: 90%;" type="text"/>
	71 and Over	<input style="width: 90%;" type="text"/>

Total

Age Distribution of Christian Education Groups

List the number of persons in each category according to the education records for 2018. This total should include, but not be limited to, small groups, such as, Bible studies, spiritual formation groups, and youth groups. This total will automatically calculate when you hit the 'Accept' button. Do not include Vacation Bible School.	Birth - 3	<input style="width: 90%;" type="text"/>
	Age 4	<input style="width: 90%;" type="text"/>
	Kindergarten	<input style="width: 90%;" type="text"/>
	Grade 1	<input style="width: 90%;" type="text"/>
	Grade 2	<input style="width: 90%;" type="text"/>
	Grade 3	<input style="width: 90%;" type="text"/>
	Grade 4	<input style="width: 90%;" type="text"/>
	Grade 5	<input style="width: 90%;" type="text"/>
	Grade 6	<input style="width: 90%;" type="text"/>
	Grade 7	<input style="width: 90%;" type="text"/>
	Grade 8	<input style="width: 90%;" type="text"/>
	Grade 9	<input style="width: 90%;" type="text"/>

	Grade 10	<input type="text"/>
	Grade 11	<input type="text"/>
	Grade 12	<input type="text"/>
	Young Adult	<input type="text"/>
	Over 25	<input type="text"/>
	Officers/Teachers	<input type="text"/>
	Total	

Disability and Racial Composition

Statistics gathered on persons with disabilities will be used by entities and committees to formulate programs and policies of the Presbyterian Church (U.S.A.), thus carrying out the mandate for inclusiveness contained in the *Book of Order* (G-3.0103 & F-1.0403).

In order to complete this section, you (as clerk or pastor) are not expected to conduct a survey of the congregation, but to rely on personal knowledge of individuals' disabilities. According to the definition adopted by the World Health Organization, persons with disabilities are those who have physical or mental disabilities that substantially limit their participation in one or more of life's activities.

Persons with a Disability		
Persons with a major hearing loss or deficiency.	Hearing Impairment	<input type="text"/>
Persons whose ability to move about is substantially impeded. This would include persons suffering from diseases such as arthritis and persons dependent upon canes, crutches, or wheelchairs, etc.	Mobility Impairment	<input type="text"/>
Persons with severe visual limitations.	Sight Impairment	<input type="text"/>
Persons with less easily discerned disabilities such as heart disease, diabetes, epilepsy, or mental conditions.	Other Impairment	<input type="text"/>

The 202nd General Assembly (1990) instructed the Office of the General Assembly to gather information regarding Racial Ethnic Composition (*Minutes*, 1990, Part I, p. 282.) Inclusiveness is an important part of the life of the church, "The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life." (G-4.0403)

This information is used in a variety of ways. Two of the ways in which this information is used is as follows:

(1) The 208th General Assembly (1996) passed a recommendation that "1. affirms the goal of increasing the racial ethnic membership to 10 percent of the Presbyterian Church (U.S.A.) membership by the year 2005, and to 20 percent by the year 2010;" (*Minutes*, 1996, Part I, p. 378).

(2) The General Assembly Committee on Representation (COR) uses the data at their Synod Committee on Representation Training Workshops that are held biannually.

In making the entries for this category, be guided by how an individual describes themselves. The figure entered as the total for Congregation should be equal to or less than the figure shown for Total Ending Active Membership, on the Membership Page.

Racial Ethnic Composition of the Church

Persons originating or descended from Japan, China, Indonesia, Malaysia, Taiwan, Korea, Vietnam, Laos, Cambodia, Myanmar, the Philippines, Thailand, Hawaii, Samoa, Guam, the U.S. Trust Territories of the Pacific or the Northern Marianas; Tibet, Pakistan, Sri Lanka, and India.	Asian/Pacific Islander/South Asian	<input type="text"/>
Persons originating from or descended from black Africa.	Black/African American/African	<input type="text"/>
Persons originating or descended from any races, cultures, and nationalities from Latin American countries (Mexico, Central America, South America, and the Caribbean).	Hispanic/Latino-a	<input type="text"/>
Persons descended from American Indian, Eskimo, or Aleut, and regarded as such by the community of which the person claims to be a part.	Native American/Alaska Native/Indigenous	<input type="text"/>
Persons originating from or having ancestry from these countries: Egypt, Libya, Algeria, Morocco, Tunisia, Sudan, Armenia, Kurdistan, Bahrain, Cyprus, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Oman, Palestine, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, and Yemen.	Middle Eastern/North African	<input type="text"/>
A person having origins in any of the original peoples of Europe.	White	<input type="text"/>
Persons descended from two or more racial groups listed.	Multiracial	<input type="text"/>
Total		

Financial Data (Whole Dollars Only)

Financial gifts from donors; rents; fees; income from investments and endowments; special offerings; general purpose fundraisers; and subsidies or grants. Include gifts for capital campaigns, bequests or endowments.	Annual Income	<input type="text"/>
The total of all expenditures for the current operations of the congregation including but not limited to personnel, building maintenance, program, mission, and administrative cost. Also include special offerings, contributions to the denomination (presbytery, synod, or General Assembly), staff pensions, payroll tax contributions, utilities, insurance, payments of interest and principal on loans. Do not include capital expenditures.	Annual Expenses	<input type="text"/>
The total of moneys given to mission related activities at the local or national level, ecumenical bodies or mission causes not related the Presbyterian Church (U.S.A).	Mission (Subset of Annual Expenses)	<input type="text"/>

The total of all expenditures for staff (ordained and non-ordained) including but not limited to salaries, benefits, payroll tax contributions, workers compensation, retirement and health insurance contributions.

Personnel
(Subset of
Annual
Expenses)

The total of expenditures related to the place where the congregation regularly gathers for worship, education, and spiritual nurture.

Facilities
(Subset of
Annual
Expenses)

Supplemental Questions

Young participants in your congregation	
Age 4 and Under	<input type="text"/>
Elementary School Age (K-5th grade)	<input type="text"/>
Middle Schoolers (6th – 8th)	<input type="text"/>
High Schoolers (9th – 12th)	<input type="text"/>
How many elders and deacons are 25 or younger in your congregation?	<input type="text"/>
The following questions are related to church staffing. (Ordained pastoral staff would include PC(USA) ministers of the Word and Sacrament, commissioned ruling elders, or ministers of other faith families serving your congregation.)	
• How many full time ordained pastoral staff?	<input type="text"/>
• How many part time ordained pastoral staff?	<input type="text"/>
• How many other full time staff members?	<input type="text"/>
• How many other part time staff members?	<input type="text"/>
The following questions are asked to identify different nationalities represented in your congregation. Clicking 'add' will allow you to report multiple answers.	
For members who identify as Native American, Alaska Native or Indigenous, what nation/tribe do they associate with:	<input type="text"/> <input type="button" value="Add"/>
For members who identify as Black, African American or African, please list countries of origin:	<input type="text"/> <input type="button" value="Add"/>
For members who identify as Asian, Pacific Islander, or South Asian, please list countries of origin:	<input type="text"/> <input type="button" value="Add"/>
For members who identify as Hispanic or Latino-a, please list countries of origin:	<input type="text"/> <input type="button" value="Add"/>
For members who identify as Middle Eastern or North African, please list countries of origin:	<input type="text"/> <input type="button" value="Add"/>
How many people identify as LGBTQQIA+ in your congregation? (As defined by The LGBTQ+ Community - An umbrella term used to refer to people who self-identify as lesbian, gay, bisexual, transgender, queer, questioning, and all those whose identity transcends the bounds of culturally prescribed norms for gender and/or sexuality.)	
<input type="text"/>	