

ADMINISTRATIVE TEAM REPORT

At the July 7 Admin meeting the following was report and acted upon.

The work on the 2020 audit had begun.

The work on the 2021 budget has been started and was being presented as a draft in this meeting.

- The Synod has not released any new numbers.
- Our mission income is dropping.
- We need to recommend a Per Capita for 2021.
- Our office expenses are going down because of the location change.
- Personnel team is discussing possible salary changes but this hasn't taken place yet.
 - Per Capita: A letter will be drafted for the churches that will ask them how about Per Capita. Joyce will work with Ryan, Julio, and Bill S for this that will include historical data about Per Capita and our current needs.
 - The current proposed budget includes an increase of \$1. There was question of how churches would respond to this and if it is even enough.

Draft of the Presbytery Procedures for Church Loans and Property issues – presented by Julio.

- This statement will help insure churches are aware of issues that can come up if a church is looking to buy or sell property as well as list the Great Rivers Presbytery on their properties or in their bylaws.
- This is the first draft and members were asked to review it. The committee was asked to give input to Julio when possible.
 - Need to be consistent with our bylaws in terms of the Presbytery of Great Rivers. Many deeds were created before our Presbytery was what it is today.
 - Some minor changes to be made that will be sent to Julio.
 - Need to make sure this has some kind of “why” statement so churches understand.

On August 19 a special Admin meeting was held the, the following business was conducted:

A letter to churches via the Clerks of Session concerning property will be sent mailed out:

Discussion on possibilities for the nominating committee. They are specifically in need of female elders. A list of possible candidates was produced. Team members will be calling the candidates.

Moderator Rev. Maura McGrath Nagle is forming a task force that will be looking at staffing plans for the Presbytery down the line.

The Personnel Committee recommendations for the following:

- 2% pay increase for all employees for 2021.
- Extend Rev. Ryan Landino's contract to July 2022 with a revisit at this time next year.
- The CLP Coordinator position.

Action items for Assembly

- Presentation of Budget for approval
- Voting on Per Capita
- Presentation of Presbytery Procedures for Church Loans and Property Issues
- Presentation of LPT Rev. Ryan Landino's extended contract.
- Celebration of Rev. Kathy Mitchell's time as the CLP Coordinator and present to the Assembly the work to hire a new CLP Coordinator.

Thank you all for your support , Julio Garcia