

**Great Rivers Personnel Report**  
**Presbytery Assembly, Feb. 20, 2024**

At our last assembly Personnel Committee submitted a revision of the Personnel Manual for consideration. Since that time we have become aware of a new Illinois law that mandates Paid Time Off for all employees. While we are in compliance with the amount of time demanded, the manner of tracking and regulating that time is still unclear. Since the regulations for the new law are still being hammered out and will likely mandate some edits to keep us in compliance, we respectfully request that the vote to approve our manual be postponed until our next meeting when we will hopefully have more information about the needed changes.

In the meantime, if anyone has questions about proposed changes, Joyce Chamberlin, chair of Personnel will be happy to answer your concerns. She can be reached at [jkchamberlin1@gmail.com](mailto:jkchamberlin1@gmail.com).

On other matters, the committee is working to update and refine the job description for our Lead Presbyter and we have also begun the process of our annual reviews for staff.

Thank you,

Joyce Chamberlin, Chair of Personnel.