

Administration Team Report

November 2024

MSA to recommend the following to the Assembly for approval:

- **To approve the following people to serve on the Presbytery's Nominating Committee.**

2025: RE Julio Garcia (Milan); TE Paul Stroup (Clinton)

2026: RE Diane Ludington (Carthage, Keokuk); RE Bill Strawbridge (Washington) *only serving 1 year*

2027: RE Tim Haworth (Springfield, First); TE Peter Galbraith (Rock Island, Grace)

Co-Moderators: TE Peter Galbraith and RE Julio Garcia. Unfilled positions: 2025 TE; 2026 TE; 2027 RE.

- **To approve the sale of property from Westminster, Springfield.**

Westminster, Springfield acquired 518 S. Glenwood in 2018, with \$199,000 asking price, and \$215,000 sale price to be closed on October 18. Income from the sale will repay the loan from the Westminster Support and Endowment Fund.

- **To move forward with selling property from First United, Bushnell.**

First United, Bushnell has decided to sell their church building and instead move their office and worship to the community building they own, which is located across the alley from the church.

- **That the Presbytery of Great Rivers appoint an Administrative Commission for the First United Presbyterian Church of Virden, Illinois, to act on Presbytery's behalf, to dissolve the congregation, with the power to meet with the Session and members of the congregation, including** (see items 1-13 below)

- **That the Presbytery of Great Rivers appoint an Administrative Commission for the Sunbeam United Presbyterian Church of Aledo, Illinois, to act on Presbytery's behalf, to dissolve the congregation, with the power to meet with the Session and members of the congregation, including** (see items 1-13 below)

- 1) Calling a meeting of the Session and/or of the congregation, as necessary, to arrange for the pastoral care of the members.
- 2) Publicize the dissolution of the congregation.
- 3) Ascertain the financial status and outstanding financial obligations of the congregation.
- 4) Secure the Session records.
- 5) Secure the legal rights to all property (real or personal) held by or for the benefit of the congregation.
- 6) Use the principles of good stewardship to dispose of all moveable properties owned by the congregation.
- 7) Secure the building and property.
- 8) Attend to matters of insurance.
- 9) Dispose of the building and grounds (subject to any guidelines established by the Presbytery) or convey the building and grounds to the Presbytery of Great Rivers of the Presbyterian Church (U.S.A.) as described in G-4.0206 (G-3.0303 f.).
- 10) Recommend the use of the assets of the congregation.
- 11) Plan and conduct a service of worship to celebrate the ministry of the church.
- 12) Secure the assistance of other individuals, as appropriate, to assist with its work, and generally do such things and take such actions, for, in the name of, and on behalf of the Presbytery as shall be reasonably necessary to accomplish the general purpose of this resolution.
- 13) To report its work and all actions to the Presbytery for ratification.

For information:

Administrative Commissions – In order to have a balanced approach, Admin recommends the leadership team include in their tasks to appoint administrative commissions on behalf of PGR.

Minutes Approved – We approved the PGR Assembly Minutes from the stated meetings on April 20, 2024; August 24, 2024; and the called meeting on September 26, 2024.

Financials – We have some anticipated updates for the 2025 budget. The treasurer included an amended budget narrative and comparisons in the packet.

Financial Training Classes – 3 November classes from 6:00 - 7:30pm, taught by Amy Gardner (PGR's former accountant). Nov. 7: Financial & Human Resources Best Practices; Nov. 12: Preparing Church Finances for Year End Processes; Nov. 20: Annual Financial Review Nov. 20. Register here: <https://forms.gle/ptrYHpqtCvtsu89j9>

Property – If you are selling/purchasing/leasing property please complete the appropriate form www.greatriverspby.org/admin-forms and/or contact Admin Team Chair (contact below). You do not need to wait for a presbytery assembly meeting. We have learned of a partnership between the Presbyterian Foundation and the property company Foundry who are experienced with the sale and purchase of church and non-profit properties. Foundry receives a commission from the sale, but the Foundation does a lot of work with the church to sell the property, is not paid. Everyone in the partnership “speaks” Presbyterian.

Next Scheduled Admin Meeting: January 11, 2025.

Rev. Jonathan Warren, Admin Chair
First Presbyterian Church, 870 W. College, Jacksonville, IL 62650
217-245-4189 (work), 217-418-3206 (cell), jwarren@firstpresjax.org