

Administration Team Report

February 2024

MSA to recommend to the Assembly for approval the following:

- **To approve the proposed distribution of 2024 Ebersoft Funds.**

Total Ebersolt funds available for distribution is \$9,534.88. Proposed Distribution of Ebersolt Funds in 2024 is \$2,83.72 to: Indian Point United, Athens; United, Greenview; Central, Petersburg; Rock Creek, Tallula.

Background: In 2003, the Presbytery approved the following proposal for disbursements to be made: *The Administration team of Presbytery of Great Rivers agreed to divide the money equally between the Sessions of the four churches. The Sessions will distribute their portion of the fund between the local food pantries, Menard Caring, the youth groups and the Rock Creek Spiritual Center, following the desire of the giver for "ministry in Menard County."*

- **To approve additional funds for Presbytery Leader Formation.**

Our Lead Presbyter is part of a three-year program and our Presbytery is responsible for covering the costs (\$2000 estimate). We did not know when making the 2024 budget.

For information:

Minutes Approved - We approved the PGR Assembly Minutes: August 26, 2023; November 11, 2023.

Property: As the new chair of Admin, I want to remind you that the Presbytery is both a resource and required to help you in **property changes, sales, leases, purchases, etc.** We are a connectional church and have people with experience, similar issues/concerns, etc. Since selling/purchasing/leasing property need to be handled in a timely matter Admin does not need to wait for a Presbytery Assembly meeting to help your church. Please follow these instructions:

- 1- Complete the appropriate form found on the PGR website, under Forms, Admin Forms (www.greatriverspby.org/admin-forms).
- 2- The church will mail/email the appropriate form to the chair of the Administration Team. If the church has any questions as what form to use, please contact the Administration Team Chair, Jonathan Warren; 217-245-4189 (work), 217-418-3206 (cell); jwarren@firstpresjax.org
- 3- Within 5 days of receiving the form, the Admin Chair will contact the church and will assign an Admin team member to advise/assist them through the transaction.
- 4- The assigned team member will make first contact within 2 days of assignment.
- 5- The team member will communicate to the Admin Team and Chair as actions are taken.

2024 Scheduled Admin Meetings: April 6, July 31, October 26.

Rev. Jonathan Warren, Admin Chair

First Presbyterian Church, 870 W. College, Jacksonville, IL 62650

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