***Presbytery of Great Rivers***

***Bringing Hope: Every Hour, Every Day***

Bridge Presbyter - John Rickard 309-683-6983 Email: jrickard@greatriverspby.org

Stated Clerk - Elissa Bailey- Email: pastorebailey@gmail.com

Bookkeeper - Sabrina McGrath 309-683-6981  Email: smcgrath@greatriverspby.org

Treasurer - Bill Strawbridge Email: [bnc.sbridge@gmail.com](mailto:bnc.sbridge@gmail.com)

To: Clerks of Session (or those bringing minute books for review)

RE: Session Records Review

Date: March 9, 2022

Every other year, every session is required to submit their session minutes for review. Due to COVID, we missed the review last year. Also due to COVID, our review process will look different than it has in the past. There will be no training this year. Instead, the Clerk is asked to bring the books for review during a scheduled time for review.

Our goal is simple: we want your church records to be helpful and informative historical records for your congregation. Our review of your records is intended to help you assure that they are comprehensive and accurate. This is not meant to be a stressful time of passing or failing but instead a time of growing and learning.

Please follow the link and sign up for one 45-minute time slot. You will be signing up with up to three other clerks during that time slot. You will then gather with those clerks during that time at the location you sign up for and will review your minutes with those clerks and myself.

Please follow this link to sign up for your time slot. Please make sure to complete the attached paperwork in addition to brining your minutes with you.

<https://calendly.com/pastorebailey>

**Wednesday, March 23 10am-3pm Saturday, March 26 10am-4pm**

Westminster Presbyterian Church First Presbyterian Church

533 S Walnut St 870 W College Ave

Springfield, IL Jacksonville, IL

**Thursday, March 31 1pm-8pm Friday, April 1 1pm-7pm**

First Presbyterian Church United Presbyterian Church

2000 E College Ave 150 W 3rd Ave

Normal, IL Woodhull, IL

**Tuesday, April 26 9:30am-2:30pm**

First Presbyterian Church

101 N Main St

Lewistown, IL

Can’t make an appointment online? Call me at 309-371-2511. None of the event dates and times work for you? Contact me and we will work something out. I am here for you! Questions? Email me or call me and I will be happy to help.

Pastor Elissa Bailey, Stated Clerk